



## **Medication Policy**

The United South Central School District has implemented a prescription and over-the-counter medication policy as directed by the state of Minnesota. As our health services are provided by USC, St. Casimir's School needs to implement the same policy; therefore, as stated in the Parent-Student Handbook:

### **MEDICATION** (Over-the-Counter and Prescription)

Since giving medications to students presents potential problems, the following guidelines are strictly followed to ensure the safety of our students. These practices are based on state recommended guidelines as well as the USC Public School and their medical professional's recommendations. St. Casimir's School will not give your child any medication (including cough drops) if we do not have proper authorization or if all the following guidelines are not met:

- † A completed "Consent for Administration of Over-the-Counter and Prescription Medication During the School Day" form must be received for each medication for each student. This form will be kept active up to two weeks for the recommended over-the-counter dosage or as recommended by the student's physician for prescription medication. If the authorization expires and the student needs to continue on the medication, a new consent form must be completed.
- † The medication (over-the-counter or prescription) must be brought to the school office by a parent/guardian and must be in the original, unopened container. Any medication brought to the school office in any other fashion will not be able to be administered.
- † Only the recommended dosage listed on the package will be administered.
- † SCS reserves the right to limit the duration of time in which over-the-counter medication is used at school.
- † Any unused medication must be picked up from the school office by a parent/guardian, or it will be disposed of after an extended period. Parents/guardians will be contacted prior to disposal.

A copy of the consent form has been included with this letter. When necessary, please have your physician complete this form for any medication that your child needs to take during school hours. If more forms are needed, they can be accessed through our school website at [www.stcasimirsschool.net](http://www.stcasimirsschool.net) or by contacting the school office.